



Course Description

This qualification reflects the role of building professionals who apply knowledge of structural principles, risk and financial management, estimating, preparing and administering building and construction contracts, selecting contractors, overseeing the work and its quality and managing construction work in building projects including residential and commercial with the following limitations:

- Residential construction limited to National Construction Code Class 1 and 10 buildings to a maximum of 3 storeys.
- Commercial construction limited to National Construction Code Class 2 to 9 buildings, Type C and B construction.

Occupational titles may include:

- Builder
- General Foreperson
- Building Inspector

Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit CPCWHS1001 Prepare to work safely in the construction industry meets this requirement.



Entry requirements

There is no pre-requisites or specific entry requirement for this qualification. This course is available to all international students and Oscar Institute requires that students are able to provide evidence that they:

- Have demonstrated an IELTS level at score of least 6.0 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Upper Intermediate or English for Academic Purposes Upper Intermediate level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that Oscar Institute is able to provide.
- Must be a proficient user of advanced calculators.
- Have successfully completed Australian year 12 or equivalent or must be of matured age with adequate LLN skills.
- Are at least at age of 18 on the date of course commencement.
- Student must have access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your trainer/assessor assistance in this regard.
- Student must have sound digital literacy and access to working internet.
- **Please Note:** It is highly recommended that student must have successfully completed 'CPCWHS1001 Prepare to work safely in the construction industry', prior commencing this course as this unit of competency is a pre-requisite to most of the units contained within the qualification.
- All the students commencing this course are required to complete LLN test on the orientation day to assist Oscar Institute to identify student's needs for additional support during their study with Oscar Institute

Orientation

New student Orientation will be done face to face. New students will receive an e-mail and call from the Admissions department a week prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact +61 (0) 481 000 432 or info@oscarinstitute.edu.au. Please email or call the student administration should you require any additional support.

Support

All staff at Oscar Institute will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies. Oscar Institute will also provide academic and language support and student support staff are always here to help.

Pathways

Once students have successfully completed CPC30220 Certificate III in Carpentry, they can work as a Carpenter within the residential and/or commercial construction industry. The further study pathways available to students who undertake this qualification include:

- Higher Education programs with other education providers within the Building and Construction sector, subject to meeting entry requirements of the intended qualification.

Fee information:

Total Course Fee:	AUD 33,500
Tuition Fee:	AUD 30,000
Material Fee:	AUD 3,250
Application Fee:	AUD 250 (non-refundable)



Course Structure:

A total of 27 Units (24 Core and 3 electives) must be completed and deemed competent to achieve the qualification CPC50220 Diploma of Building and Construction (Building). Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 27 units in the qualification. Students completing all the required units of competency will attain full qualification.

Unit Unit Code and Title

Core	BSBOPS504	Manage business risk
Core	BSBWHS513	Lead WHS risk management
Core	CPCCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 buildings
Core	CPCCBC4003	Select, prepare and administer a construction contract
Core	CPCCBC4004	Identify and produce estimated costs for building and construction projects
Core	CPCCBC4005	Produce labour and material schedules for ordering
Core	CPCCBC4008	Supervise site communication and administration processes for building and construction projects
Core	CPCCBC4009	Apply legal requirements to building and construction projects
Core	CPCCBC4010*	Apply structural principles to residential and commercial constructions
Core	CPCCBC4012	Read and interpret plans and specifications
Core	CPCCBC4013	Prepare and evaluate tender documentation
Core	CPCCBC4014	Prepare simple building sketches and drawings
Core	CPCCBC4018	Apply site surveys and set-out procedures to building and construction projects
Core	CPCCBC4053	Apply building codes and standards to the construction process for Class 2 to 9, Type C buildings
Core	CPCCBC5001	Apply building codes and standards to the construction process for Type B construction
Core	CPCCBC5002	Monitor costing systems on complex building and construction projects
Core	CPCCBC5003	Supervise the planning of onsite building and construction work
Core	CPCCBC5005	Select and manage building and construction contractors
Core	CPCCBC5007	Administer the legal obligations of a building and construction contractor
Core	CPCCBC5010	Manage construction work
Core	CPCCBC5011	Manage environmental management practices and processes in building and construction
Core	CPCCBC5013	Manage professional technical and legal reports on building and construction projects
Core	CPCCBC5018*	Apply structural principles to the construction of buildings up to 3 storeys
Core	CPCCBC5019	Manage building and construction business finances
Elective	BSBPMG532	Manage project quality
Elective	BSBPMG538	Manage project stakeholder engagement
Elective	CPCCBC4052	Lead and manage teams in the building and construction industry

An asterisk (*) next to the unit code indicates that there are prerequisite requirements which must be met when packaging the qualification. Please refer to the Prerequisite requirements table for details.

Mode of delivery

Face to face (Classroom based)

Duration

52 weeks, including 44 study weeks and 8 weeks of holidays

Delivery Locations

Suite 2.03, Level 2, 138 – 142 Nicholson Street, Footscray VIC 3011



Assessment Methodology

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:

- Written questions
- Projects
- Presentations
- Report writing
- Role plays/observations

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

Facilities and Resources

Your classes will be conducted in modern classrooms and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study. You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require. The student must have National Construction Code (NCC) 2016 (Volume One and Volume Two). These are available online, but learners are strongly advised to purchase hard copy editions of these texts.

- *NCC 2016 Volumes One and Two, AS 1684.2 Timber Framing Manual – Part 2 and AS 1684.2 Timber Framing Manual – Part 4 are required for the course.*

The following texts are available free online, but learners may prefer to purchase a hard copy for ease of access.

- *Building Act 1993 Building Regulations 2018*
- *Domestic Contracts Act 1995*
- *Domestic Building Contract Regulations 2017*
- *Building and Construction Industry Security of Payment Act 2002*
- *Occupational Health and Safety Act 2004*
- *Occupational Health and Safety Regulations 2017*

Course Progress Policy

Oscar Institute will monitor, records and assesses the course progress of each student for the course in which the student is enrolled. Course Progress Policy defines the requirements for student satisfactory course progress, the processes for monitoring, recording and assessing the student course progress and the processes for the Oscar Institute intervention strategies for identifying and assisting students to achieve satisfactory course progress. The procedure sets out the processes for reporting student unsatisfactory course progress on PRISMS according to ESOS Act Section 19.

Oscar Institute assess student's progress at the end of each compulsory Term. The Term is 11 weeks long for all qualifications on CRICOS scope. While every attempt would be made to keep consistency in term weeks, however number of weeks in the defined term may also factor in the duration and the completion of units of competency, which enable Oscar Institute to determine student participation and course progress in any given successfully completed term. One Term is considered the minimum length of time in which it is reasonable for the Administration Manager to make an assessment of a student's course progress.

- Satisfactory course progress is achieved where a student successfully completes at least 50% of course requirements in a successfully completed Term.
- Unsatisfactory progress is defined as not successfully completing or demonstrating competency in more than 50% of the course requirements in a successfully completed Term.
- Course breach is defined as not successfully completing or demonstrating competency in more than 50% of the course requirements in TWO consecutive successfully completed Terms or NOT responding to intervention meeting invitation within 10 working days from the receiving the invitation.

Oscar Institute will also monitor overseas student attendance (but would not report, unless otherwise required) in the process of course progress monitoring and reporting. However overseas students must meet their visa obligations regarding attendance, wherever applicable.

You will also be provided with further information about course progress and attendance requirements at your orientation. For further details, please refer to Course Progress Policy and Procedure.