

BSB50420 DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS Course Code 117191E · RTO 21118 · CRICOS Provider 04300M

QUALIFICATION DESCRIPTION

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Employment Opportunities — occupational titles may include:

Team Leader / Supervisor

Operations Manager


Department Manager


HR / People Manager


FEE INFORMATION

TOTAL COURSE FEE	AUD 12,750
Tuition Fee	AUD 12,000
Material Fee	AUD 500
Application Fee (non-refundable)	AUD 250

COURSE DETAILS

 **CAMPUS & DELIVERY**
Melbourne | Face to face
(Classroom based)

 **DURATION**
52 weeks, including 44 study
weeks and 8 weeks of holidays.


 **STRUCTURE**
6 core · 6 elective units



ENTRY REQUIREMENTS

There is no pre-requisites or specific entry requirement for this qualification. This course is available to all international students and Oscar Institute requires that students are able to provide evidence that they:

- 01 Have demonstrated an IELTS level at score of at least 6.0 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced or English for Academic Purposes Advanced level.
- 02 Have a suitable level of language, literacy, numeracy and digital to complete course requirements with or without additional support that Oscar Institute is able to provide.
- 03 Have successfully completed Australian Year 12.
- 04 Are at least at age of 18 on the date of course commencement.
- 05 Student must have access to a working PC or laptop with a configuration suitable to meet study requirements. Please consult with student administration for further details.
- 06 Student must have sound digital literacy and access to working internet.

 Prior to the finalisation of enrolment, all prospective students are required to complete a Language, Literacy, Numeracy and Digital (LLND) assessment. This assessment assists OSCAR Institute in determining the student's suitability for the course and identifying any additional support requirements during their study.

CAMPUS

Suit 1, Level 1, 333 Queen Street,
Melbourne VIC 3000, Australia

WORKSHOP

29 Lentini Street, Hoppers Crossing VIC
3029, Australia

CONTACT

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OSCAR INSTITUTE
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ASSESSMENT METHODOLOGY

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:

- ✓ Written questions
- ✓ Projects
- ✓ Presentations
- ✓ Report writing
- ✓ Role plays / observations

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

COURSE STRUCTURE

A total of 12 Units (6 Core and 6 Electives) must be completed and deemed competent to achieve the qualification BSB50420 Diploma of Leadership and Management. Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 12 units in the qualification. Students completing all the required units of competency will attain full qualification.

CORE UNITS

6

BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness

ELECTIVE UNITS

6

BSBOPS504	Manage business risk
BSBTWK503	Manage meetings
BSBLDR522	Manage people performance
BSBOPS503	Develop administrative systems
BSBCRT512	Originate and develop concepts
BSBXC501	Lead communication in the workplace

* An asterisk against a unit code indicates a prerequisite requirement that must be met. Prerequisite unit/s must be assessed and successfully completed before assessment of any unit with an asterisk.

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